

Resounding Joy Unpaid Internship Openings

Summer and Fall 2023, Winter 2024

To apply, email your resume and cover letter to our Community Outreach and Volunteer Coordinator at volunteers@resoundingjoyinc.org. Please identify your preferred internship role, if any, in your email.

- **Nonprofit Development Intern**
 - with a focus on fundraising, marketing, and event planning
- **Community Outreach and Organizing Intern**
 - with a focus on community engagement, event management, and volunteer coordinating
- **IT/Digital Support and Innovation Intern**
 - with a focus on learning the technology and systems currently supporting Resounding Joy and how to improve them

These are **unpaid** internships that require a minimum commitment of 10 hours per week for 3-12 months. Start and end dates are flexible. Applications are reviewed on a rolling basis. This internship is available for course credit.

About Resounding Joy

Resounding Joy enhances the human experience with therapeutic applications of music. We uplift individuals and families with challenging conditions, help them achieve their goals, and support health and wellness throughout the community.

Our music therapists are highly-trained professionals, who after graduating with an approved degree in music therapy, complete a 1,200-hour internship and a challenging national board certification test. Music therapists' education encompasses biology, psychology, and neurology, as well as training in voice, guitar, piano, percussion, and often other instruments to accommodate various evidence-based interventions.

We offer our powerful and cost-effective music therapy services through four main programs:

- Sounds of Healing Notes: for hospitalized/medically resilient children and children with disabilities
- Sounds of Service: for military service members, veterans, first responders, and their families
- Sounds of Community: for any populations with particular considerations or barriers to services, such as unhoused individuals or refugees
- Sounds of Legacy: for older adults with dementia or Alzheimer's, or facing isolation

About the Internship

Resounding Joy's interns will work closely together, with the Community Outreach and Volunteer Coordinator, music therapists, and other volunteers to gain firsthand knowledge on what keeps a nonprofit functioning and growing. All interns will have their primary duties, plus spearhead a project to improve the functionality, productivity, and/or visibility of Resounding Joy.

The interns' primary responsibilities will typically fall under the scope of their internship title, but all interns will have the opportunity to collaborate outside of their specified role.

- Nonprofit development intern (fundraising, marketing, and event planning focus)
 - Work with the intern team, Resounding Joy staff, Board, and committees to ensure our events are well-planned, advertised, and executed
 - Contribute to the planning and execution of Resounding Joy's communications strategy: social media, print media, and digital media
- Community outreach and organizing intern (community engagement, event management, and volunteer coordinating focus)
 - Work with the intern team, Resounding Joy staff, Board, and committees to ensure we are having a positive impact on the

communities we serve, and that we're meeting the needs of our clients, partners, and volunteers

- Contribute to growing the reach and/or improving the quality of Resounding Joy's volunteer program
- IT and digital support and innovation intern (with a focus on learning the technology and systems currently supporting Resounding Joy and how to improve them)
 - Work with the intern team, Resounding Joy staff, Board, and committees to ensure the technology and systems in place are functioning properly and efficiently
 - Contribute to growing Resounding Joy's reach through tech and digital improvements or innovations

All interns are encouraged to engage in the following activities to supplement their primary responsibilities:

- Attend 2-4 music therapy sessions across programs, shadowing or assisting our music therapists
- Attend and participate in community collaborative meetings, representing Resounding Joy and providing feedback to staff on opportunities to advance music therapy within underrepresented communities
- Attend events hosted by Resounding Joy or where Resounding Joy has a presence, providing assistance as needed (tabling, set up, clean up, etc.)
- Create graphics and marketing materials to be used on social media, or in print or digital media
- Contribute to crafting and spreading Resounding Joy's story and mission in a way that resonates with supporters

Preferred qualifications:

1. Pursuing a Bachelor's or Master's degree in non-profit management, community organizing, IT, fundraising, marketing, event planning, human resources, music therapy, or related field,
2. Energy, creativity and excellent attention to detail,
3. Minimum of one year of experience in customer service or related field,
4. Record of high academic standards,

5. Advanced oral and written communication skills,
6. Functions well in group and team settings, as well as independently,
7. Flexible and handles multiple tasks simultaneously and effectively,
8. Possesses interpersonal skills that excel in cultural sensitivity and respect for differences.
9. Must be able to pass background check,
10. Must have reliable transportation,
11. Strong preference for candidates with fundraising and communications software experience (Adobe Creative Suite, Canva, Constant Contact, DonorPerfect, Hootsuite, Avada/Wordpress; etc.)
12. Strong preference for candidates with experience with our primary client populations (medically resilient children, service members/veterans, first responders, older adults with dementia, under-served populations, etc.)

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